Prepare for CLASS ENROLLMENT FOR TRANSFERS

Use the following helpful hints to assist you in preparing to enroll for your first quarter at UC Santa Cruz. We recommend that you check the course listing offered in the Schedule of Classes, make some preliminary selections, and review the Enrollment FAQs prior to your enrollment appointment.

Complete the following steps to help you prepare for class enrollment.

Prior to your Orientation day

→ Prepare your class schedule
  - with several back-up classes; add classes even if class shows as closed or full
→ Use MyScheduler to plan your quarter
  - You MUST SEND to Shopping Cart
→ To access Class Search, log on to MyUCSC then
  - Option 1 - click Enrollment tile, then from left menu click on Class Search
  - Option 2 - click on Student Center tile, then the Search for Classes button on the right
→ Log in to CruzID Manager to set your CruzID Blue password, which activates your email account.
→ Prepare a list of questions.

At Orientation, prior to enrolling

→ Have your MyUCSC User ID and password ready (CruzID and Gold password)
→ If you have questions regarding your fall schedule, meet with your college adviser.

Enrolling at Orientation

→ View your proposed schedule.
→ Finish enrolling in classes.
→ View your schedule to confirm your enrollments were successful.
→ Log out of the system.

NOTE: View the Enrollment Slug Videos at orientation.ucsc.edu for more information. To add classes to your shopping cart, open the class you want, and then click the “Add to cart” tab. You will complete the enrollment process on Orientation day.

Consider the following

1. For progress towards a degree
   a) Does it include classes your major/department adviser recommends?
   b) If you are a full-time student, does it include at least 12 credits for the quarter? (Three classes for a total of 15-19 credits is expected for normal progress, but some transfer students choose to take 12 credits their first term, then increase to 15 credits in future terms).
   c) Are your prerequisite courses scheduled appropriately? Speak with your college adviser if you have questions about prerequisites.

2. For personal success and well-being
   a) Does it give you enough time between classes?
   b) Does it include courses for which you are academically prepared?
   c) Does it balance any weak areas you may have with strong ones?
   d) Does the amount of reading and writing required seem reasonable?
   e) Does it include courses that will interest and motivate you?

3. What is a secondary discussion section/lab?
   Some sections/labs are required and some are optional. A section is a smaller discussion group or lab which is taken as part of a credit course (no credit is awarded for sections; labs may award 2 units). View the secondary sections/labs in the "Class Search" by clicking on the name of the class. Discussion sections are usually led by teacher assistants and are designed to encourage in-depth discussions about the course content. Be sure to plan for them in your schedule.

MyScheduler will help you plan your quarter (found in Student Center within MyUCSC). Use MyScheduler to add classes, add breaks, generate possible schedules, view your multiple planning schedules, and to send course information directly to your Shopping Cart.

To view your proposed Weekly Schedule from your MyUCSC portal, go to “Enrollment” then click on Weekly Schedule on the left side of the page.